

ATTENTION Artisan Vendors!

Kutztown Rotary will host the 15th Annual **Taste of Kutztown** Fundraiser on **Saturday, June 14, 2025** from **11:30 am – 5:30 pm**.

30 booths are available for artisan, crafters, and pre-packaged artisan foods. Crafts should be handmade by the vendor. Reservation will be filled on a first-come, first serve basis and will be confirmed only after receipt of the reservation fee. The pleasant surroundings of Kutztown Community Park, our reputation, and our comprehensive social media marketing campaign drew over 2000 visitors in 2024!

Your \$75 registration fee provides the following premier treatment:

- Dedicated 10x10 spot in the park (booths & trailers are permitted if we are notified)
- Dedicated set-up crew to assist your efforts
- Complimentary tasting glass and all-access wristband (1 per booth)
- Free, prime parking
- Public restrooms

To reserve your space and participate:

1. Complete the following Vendor Contract
2. Email the completed Vendor Contract to crafts@tasteofkutztown.com
3. Receive an email confirmation of your application with a password and a secure link to submit the required registration fee
4. Submit your fee to hold your reservation – **you are only confirmed once the fee is paid**

DEADLINE to send the application fee to secure your spot is April 15! A \$25 late fee will be charged from April 15 to April 30. Space is limited to 30 spots so apply early.

Questions? Kindly contact Craft Vendor Coordinator, Meredith Drumheller
crafts@tasteofkutztown.com .

We look forward to your participation in this wonderful event!



Artisan Vendor Contract

Business Name: _____

Contact Person: _____

Phone # prior to event: _____ Cell # at event: _____

Email: _____

Mailing Address: _____

Description of services or items: _____

\$75 registration is due when you get your return email and no later than April 15. An additional \$25 late fee will be charged for payments received April 15 to April 30, after which registration is closed. You do not have a confirmed spot until payment is received. If the Taste of Kutztown committee deems it necessary to cancel the event all fees will be refunded.

Please acknowledge each of the following by initialing:

___ Email this contract to: crafts@tasteofkutztown.com

___ **\$75 registration is due after application review by the TOK Vendor Coordinator -due by April 15 to hold your spot. \$25 Late Fee April 15-April 30.**

___ I understand my allotted 10x10 space does not include a canopy, table nor electrical hook up

___ Setup time and all-important information will be sent via e-mail at the address listed above.

___ I understand that set up of my booth must be safe, professional, and complete by 11:00 AM

___ I understand this a *rain or shine* event and I will participate regardless of the weather.

___ My booth will remain set-up and operating until the end of the event at 5:30PM.

___ I will provide a copy of my PA Agriculture License and a Certificate of Insurance naming Kutztown Rotary Club as additional insured, no later than **3 weeks before the event** & will bring a first aid kit to the event.

___ As an exhibitor, I understand my booth is entitled to 1 tasting glass/wristband the day of the event. 3 additional passes may be purchased for \$30 each on the day of the event.

Questions or comments _____

Will you be bringing a generator? _____

Placement of vendor booths is impacted by generators. A Generator use that is not pre-identified may not be allowed (due to noise and fumes) or may cause a last-minute shift in your booth placement.

I acknowledge each of the above listed event specifics and commit to participating as a vendor at the 15th Annual Taste of Kutztown event on June 14, 2025, from 11:30am-5:30PM.

Signature _____ Date _____